# ASANDA MHLONGO

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Durban, South Africa



# **SUMMARY**

I'm a diligen, hardworking, conscientious, and positive individual who can be relied upon to organize and prioritize their work effectively.

I'm a strong collaborator who fits into any team seamlessly. I'm commercially -aware, which means I understand the importance of taking good care of customer/clients so they become long term advocates of the business.

## **EDUCATION**

#### IIE Rosebank College

Bachelor's degree in Information Technology in Business Systems 2021 - 2023

### Grosvenor Girls' High

Grade 12 2016 - 2020

#### SKILLS

- Strong organizational and timemanagement skills
- Exceptional communication and interpersonal skills
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously
- Willingness to learn from others
- Effective time management
- Ability to use electronic devices and competent in the use of Microsoft Word, PowerPoint and Excel
- Commercial awareness
- Prioritize my work based on the needs of the organization

# CERTIFICATIONS

- SheCodes Plus certification
- SheCodes Basics certification

## **PROJECTS**

Weather app duraction: 2 months

Landing page duration: 3 days

Calculator duration: 1 day

# LANGUAGES

IsiZulu

English

# REFERENCE

Lisa Dayisi sdayisi@rosebankcollege.co.za